

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS
(including Diking Improvement District #4)

February 14, 2011

10:00 a.m. Regular Meeting Board of County Commissioners

February 16, 2011

9:00 a.m. Work Session with Individual Departments and Elected Officials

Location: (Unless otherwise noted) Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6th Street, Coupeville, WA
[\[CLICK HERE for Internet link to Island County Coupeville Campus Map\]](#)

MEETING AGENDA – FEBRUARY 14, 2011

10:00 a.m. Convene Regular Meeting Pledge of Allegiance

♦ *Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called “Public Input or Comments.” A “Public Hearing” or “Public Meeting” will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but are added just prior to the meeting at the discretion of the Chair. This separate “Chairman’s Agenda” will be addressed as the schedule permits.*

Welcome to New Employees, Employee Service Awards, and Employee-of-the Month

10:00 a.m. Public Input or Comments.

This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will be taken at the time shown on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded properly, please state your name and address clearly into the microphone. Please limit your comments to 2 minutes.

Consent Agenda

[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]

- 1) [Approve](#) pre-audited vouchers, warrants, electronic funds transfers and payroll
- 2) [Approve](#) Minutes from previous meeting(s)

Budget/Clerk of the Board

- 3) [Resolution C-15-11](#) Revising the Island County Purchasing Policy for Departments under the Authority of the Board of County Commissioners. The proposed resolution increases from \$5,000 to \$10,000 the purchasing approval limits for departments.

2% Hotel-Motel Tourism Sales Taxes

Contracts for 2% Hotel Lodging Tax Tourism Promotion – 2011 Program Year

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- 4) [Camano Island Chamber of Commerce](#) for Visitor Information Center Tourism Marketing & Fulfillment Program \$18,480.00 (RM-BOCC-10-0546)
- 5) [Central Whidbey Chamber of Commerce](#) for Visitor Information Center & Tourism Promotion \$18,480.00 (RM-BOCC-10-0521)
- 6) [Clinton Chamber of Commerce](#) for Clinton Chamber Promotion & Staff Support \$4,558.00 (RM-BOCC-10-0561)
- 7) [Coupeville Historic Waterfront Association](#) for Marketing of Coupeville Historic Waterfront and Mussel Fest \$833.00 (RM-BOCC-10-0510)
- 8) [Design Stanwood](#) for the 2011 Great Northwest Glass QUEST \$517.00 (RM-BOCC-10-0511)
- 9) [Freeland Chamber of Commerce](#) for Freeland Visitor Information Center (VIC) \$11,722.00 (RM-BOCC-10-0522)
- 10) [Greater Oak Harbor Chamber of Commerce](#) for North Whidbey Tourism Marketing & VIC Operations \$18,480.00 (RM-BOCC-10-0559)
- 11) [Greenbank Farm Management Group](#) for Marketing the Greenbank Farm \$ 917.00 (RM-BOCC-10-0523)
- 12) [Island County Historical Society Museum](#) for Staff Support for Island County Museum Visitor Services \$2,983.00 (RM-BOCC-10-0512)
- 13) [Keepers of Admiralty Head Lighthouse](#) for Admiralty Head Lighthouse Brochure \$583.00 (RM-BOCC-10-0547)
- 14) [Langley Chamber of Commerce](#) for Tourism Marketing Fulfillment Program, Visitor Information Center & Accommodation Referral Service & Visitor Information Kiosk at Highway 525 & Langley Road \$16,280.00 (RM-BOCC-10_0560)
- 15) [Meerkerk Rhododendron Gardens](#) for Meerkerk Rhododendron Gardens 50th Anniversary \$833.00 (RM-BOCC-10-0556)
- 16) [Northwest Agriculture Business Center](#) for Whidbey Island Farm Map and Guide 2011 \$1417.00 (RM-BOCC-10-1513)
- 17) [Pacific Northwest Art School](#) for Expanded Marketing for Newly Expanded Art School \$1583.00 (RM-BOCC-10-0509)
- 18) [Penn Cove Water Festival Association](#) for 2011 Penn Cover Water Festival \$1,000.00 (RM-BOCC-10-0514)
- 19) [Stanwood Chamber of Commerce](#) for Port Susan Snow Goose & Birding Festival \$500.00 (RM-BOCC-10-0557)
- 20) [Whidbey Island Conservation District](#) for Whidbey Island Farm Tour 2011 \$917.00 (RM-BOCC-10-0558)

Emergency Management

- 21) [Amendment D](#) to contract with Island County Fire Protection District #1 for emergency planning; Time extension of Existing Contract E10-206; Time extension to October 31, 2011 (RM-DEM-11-008)

Enhanced 911

- 22) [Interlocal Agreement](#) with WA State Military Dept. providing State Enhanced 911 funds for County FY11 Wireline and Wireless Operations at ICOM. Contract No. E11-163; Amount: \$33,587 (RM-BOCC-10-0544)

Human Resources

- 23) [Personnel Action Authorizations](#) as described in Memorandum from HR Director

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Human Services

- 24) [Contract](#) with Housing Authority of Island County for Operations and Maintenance support for Marjie's House. Contract No. HS-27-11; Amount: \$18,000 (RM-SH-11-0029)

Public Works

County Roads

- 25) [Certification](#) of 2011 Road Levy and Estimated Revenue Produced to be filed with County Road Administration Board
- 26) [Consultant Agreement](#) – Reichardt & Ebe Engineering, Inc; On-call Consultant Agreement for General Civil Engineering, Transportation, Hydraulics; \$300,000; Expiration date of December 31, 2013 (RM-PW-11-0027) (PW-1120-06)
- 27) [Schedule Public Hearing](#) – Franchise #179R – Renewal of existing water distribution system franchise; along a portion of Sunset Drive; Palisades Association, Inc.; located in Sections 22&27, Township 32N, R 2E; Date and time: March 7, 2011 at 10:15 (RM-PW-10-0412) (PW-1020-088)
- 28) [Schedule Public Hearing](#) – Franchise 217R – Renewal of existing water distribution system franchise; County Roads within Plat of Long Point Manor; Long Point Manor Water, Inc.; Sections 26&35, Township 32N, R 1E; Date and time: March 7, 2011 at 10:15 am (RM-PW-10-0525) (PW-1020-129)
- 29) [Schedule Public Hearing](#) – Franchise #376 – Transfer of existing water distribution system franchise; Scenic Avenue & Bayview Avenue; Plat of Sunny View Farms; from Sunny View Water System to Freeland Water District; Section 14, Township 29N, R 2E; Date and time: March 7, 2011 at 10:15 am (RM-PW-10-436) (PW-1020-099)

Regular Agenda

[Items listed under this portion of the Agenda are typically considered separately.]

Consider appointments and/or re-appointments to various boards and committees

- 30) [Recommendation](#) of an appointment to the Sno-Isle Library Board

Public Hearings

[A Public Hearing will begin no sooner than the time shown.]

Public Works - County Roads

- 31) [10:20 a.m. Public Hearing](#) – Franchise #387 – Rocky Point Community Sewer Association; transfer & renewal of existing sewer transport line from Howard Robb; Plats of Rocky Point Tracts & Bayshore Terrace; Sections 22&23, Township 32N, R 3E (RM-PW-10-0450) (PW-1020-107)
- 32) [10:20 a.m. Public Hearing](#) – Franchise #395 – Dennis Higgins; transfer & renewal of existing sewer transport line from Robert Olson; Plat of Double View; Section 3, Township 31N, R 2E (RM-PW-0495) (PW-1020-123)
- 33) [10:20 a.m. Public Hearing](#) – Franchise #399 – Mutiny Bay Estates Owners' Association; transfer of existing sewer transport line from Crissconn MBR Corporation; Mutiny Bay Road & Fish Road; Section 15, Township 29N, R 2E (RM-PW-10-516) (PW-1020-127)

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Commissioners Comments & Announcements

[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls or otherwise be of interest to the Board of County Commissioners.]

February 16, 2011 @ 9:00 a.m.

WORK SESSIONS with individual Departments & Elected Officials. Work Sessions are a public meeting which provides an opportunity in an information workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time is also used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Sessions before being scheduled on the agenda for the Board's regular business meetings held on Mondays.

CHAIR'S AGENDA – FEBRUARY 14, 2011

The following item is added to the Board of County Commissioners Agenda:

Consent Agenda

34. [Grant Agreement](#) with Northwest Clean Air Agency to conduct a greenhouse gas (GHG) emissions inventory.

Regular Agenda

Commissioners

35. [Draft Letter of Support](#) for legislation to create a program to properly dispose of unwanted medicines from households in Washington State.

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Elaine Marlow, Clerk of the Board of County Commissioners (360) 679-7397

NOTICE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 678-7919 from North Whidbey, (360) 629-4522 Ext.#7919 from Camano Island or (360) 321-5111 Ext.#7919 from South Whidbey